

Wednesday, 28 June 2017 Ref#17018

END OF FINANCIAL YEAR 2017

YOUR TAX STATEMENT IS COMING

Dear HACSU member,

The success of our Union is built on the loyal support of our members. Here at HACSU we greatly appreciate your membership. We thank you for being part of our Union!

We are approaching the end of the Financial Year and HACSU is working hard to prepare the important End of Financial Year documents for members. To ensure speedy delivery of your tax statement and Professional Indemnity Certificate [for our Direct Care members only], we will email them directly to your inbox.

Emailed Tax Statements and Documents- What you need to do:

1. Ensure your email address is current and if your email address has changed recently, please let us know as a matter of urgency by emailing us at Membership22@hacsu.asn.au
2. If your details have not changed, do nothing.
3. Check your inbox and junk folder [see timeline below].

Hard Copy Tax Statements and documents will be mailed to you if:

1. You have requested to receive your documents via mail, or
2. HACSU does not have your email address on membership data base., or
3. We receive an undeliverable notification when attempting to email to your mailbox.

The Process and Timelines

1. **From Thursday 6th July emailing process commences. [This may take up to 4 days to complete.]**
2. If you have provided us with your current email address and have not received your documents by 12th July 2017, please email us at Membership22@hacsu.asn.au – We will re attempt to email.
3. For email: Please check your “junk” folder before contacting us.
4. For hard copy: Please allow **7 working days** from 6th July for the documents to reach your letter box. If you have not received your documents, then call us on 9340 4100.

CALL 1300 651 931 **FAX** 03 9650 8122 **EMAIL** hacsu@hacsu.asn.au **MAIL** PO Box 206 Carlton VIC 3053
WEB www.hacsu.asn.au **f** www.facebook.com/hacsu

AUTHORISED BY LLOYD WILLIAMS, STATE SECRETARY

What if I have not received my documents in the timeframe?

1. Please call our membership officer on 03 9340 4120 or email membership@hacsu.asn.au
2. Between 28th June and 5th July, access to our membership officer will be limited. In the event you need to reach our membership officer urgently during the end of the financial year, please call our reception on (03) 9340 4100.
3. If you wish to leave a message on our membership officer voicemail, please note it may take up to 3 days for your call to be returned/actioned.

Date of last payment run of the financial year 2016-2017:

The last payment run for 2017 Financial Year was 22 June 2017 for fortnightly payers.

Date of first payment run of the financial year 2017-2018:

The first payment for the 2018 Financial Year is 6 July 2017 for fortnightly, 4weekly, quarterly, 6 monthly and yearly payers.

Thank you again for being a HACSU Member.

Yours in Union



Lloyd Williams

State Secretary