

21 March 2018

## URGENT NOTICE

### **NDIS Planners should not pressure Group Home staff to represent residents at NDIS planning meetings**

HACSU understands NDIS Planners are often asking DHHS House Supervisors to sign documents and to represent residents at their NDIS planning meetings. This is despite residents who need support with decision-making not having independent representation at these meetings.

It is vital that residents have independent representation at their NDIS planning meetings. **Representation should be made by a family member, legal guardian or independent advocate.** It is not the role of House Staff to represent residents in these meetings as you are not 'independent' in this process [because you work for the DHHS - the service provider].

If an NDIA Planner says residents don't need independent representation, this is incorrect. If this happens, request the planning meeting is rescheduled and contact your Operations Manager to organise representation for residents in your group home.

**PLEASE NOTE: DAS staff DO NOT have authority to sign any documents related to a residents' NDIS plan.**

If the issue persists contact HACSU ASSIST on ph: 9340 4100 or [assist@hacsu.asn.au](mailto:assist@hacsu.asn.au) for further advice.